**ANNUAL PERMIT**

**FOR CONTRACTOR SERVICES**

This Annual Permit is issued by the Office of Building Official for the University of Utah to the Department listed below to repair, replace, or alter an already existing and approved electrical, gas, mechanical, or plumbing system which is regulated by the construction and fire codes adopted by the State of Utah. This Annual Permit is issued in accordance with Sections 104 and 105 of the 2015 International Building Code. This Annual Permit is issued for the year as noted for the specific work or discipline(s) listed below. A monthly record of all work conducted under this Permit must be made available to the Building Official. All work must be supervised by the designated Department Supervisor to comply with all code requirements. All work authorized by this Annual Permit is subject to review and inspection as deemed necessary by the Building Official.[[1]](#endnote-1) Any work not in compliance with these codes shall be corrected by the permit holder at the direction of the Building Official. It shall not be construed by the issuance of this Annual Permit that approval or authority to violate or cancel the provisions and requirements of the codes has been granted. The Building Official is authorized to prevent occupancy or use of a structure, building area, or system where work is found in violation of the codes.

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| --- | --- |
| University Department |  |
| University Supervisor |  |
| University Supervisor Phone |  |
| University Supervisor Email |  |
| Contractor Work Discipline Permitted |  |
| Contractor Company Name |  |
| Company License & Expiration Date |  |
| Company Owner Name & Title |  |
| Company Supervisor |  |
| Company Supervisor Phone/Cell Number |  |
| Company Supervisor Email |  |
| Company Owner Signature\*[[2]](#endnote-2) |  |
| Orientation Meeting with Building Official (date)\*[[3]](#endnote-3) |  |
| Annual Permit Start Date |  |
| Annual Permit End Date |  |

University of Utah Building Official Date

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University of Utah Fire Official Date

Information Attached:

* Orientation Meeting Conditions and attendance
* Company Dossier containing copies of current certificates, licenses, and resumes of key personnel.

1. Inspections by Building and/or Fire Code Officials required for temporary power, lighting, heating, and cooling equipment and installations; repair or replacement of primary utilities; and placement of structural fill. [↑](#endnote-ref-1)
2. Signature certifies to University of Utah that compliance with all applicable code requirements pertaining to this Annual Permit are agreed to, acknowledged, and all information provided is true and correct. [↑](#endnote-ref-2)
3. Meeting Minutes specifying the Conditions and attendance may be attached and are to be binding to this Annual Permit. [↑](#endnote-ref-3)