

FACT SHEET

Equipment Clearance

Prior to maintenance, decommissioning, transport or abatement of equipment that involved the use of chemicals or biological materials decontamination of the equipment and associated working surfaces must be completed. Decontamination must be done using these guidelines

For equipment used with chemicals:

- All surfaces of the equipment, inside and out, must be cleaned using a non-reactive cleanser such as Alconox™

For equipment (other than Biosafety Cabinets) used with biological materials:

- All surfaces, inside and out, must be sprayed with a solution of a 1 in 10 dilution of bleach or equivalent disinfectant and allowed to air dry

Once decontamination has been completed, the person(s) responsible must post notice of completion by filling out the EHS equipment clearance memo. A copy of the memo can be found on the EHS website:

[Surplus Property Cleanace.](#)

Contractors, University Maintenance staff or Surplus staff may not work on or handle such equipment until the working surfaces have been certified as decontaminated by the owner/person responsible.

Biosafety Cabinets:

Prior to moving (even within the same room/space) or decommissioning of a Biosafety cabinet, a certified company must complete proper decontamination. Contact EHS to coordinate scheduling.

Equipment with refrigerant:

Prior to decommissioning/disposal of equipment containing refrigerant the removal of any refrigerant must be completed. The responsible party must submit a service request with Facilities Management for removal of refrigerant. To submit a service request click on this link: <https://facilities.utah.edu/>

If refrigerator was used to store chemicals or biological materials, it must also be decontaminated prior to disposal.

