

## INSPECTION REQUEST FORM



**Planning, Design & Construction**

THE UNIVERSITY OF UTAH

**ALL FIELDS TO BE COMPLETED. NO EXCEPTIONS.**

CONTRACTOR: \_\_\_\_\_

EMAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_

SUBCONTRACTOR: \_\_\_\_\_

DATE SUBMITTED: \_\_\_\_\_

U PROJECT NAME: \_\_\_\_\_ U PROJECT NO: \_\_\_\_\_

U PROJECT MANAGER: \_\_\_\_\_

EMAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_

SPECIFICATION SECTION(S): \_\_\_\_\_

DWG REF(S): \_\_\_\_\_

DETAIL(S): \_\_\_\_\_

PREFERRED DAY / TIME: M T W TH F TIME: Morning or Afternoon

LOCATION OF INSPECTION: \_\_\_\_\_

### LOCATION DETAILS:

Building No.: \_\_\_\_\_

Department: \_\_\_\_\_

Floor No.: \_\_\_\_\_

Room No.: \_\_\_\_\_

Other (be specific): \_\_\_\_\_

### TYPE OF INSPECTION(S):

Electrical

Architectural / Building

Structural

Mechanical / Plumbing

Special Inspection

Fire Marshal - Main Campus

Fire Alarm Test or Pre-Test - Main Campus

Fire Marshal - Hospital/Health Sciences

Fire Alarm Test or Pre-Test - Hospital/Health Sciences

Final Inspection - Site Visit

Final Inspection - Completion Document Review

BRIEF DESCRIPTION OF WORK TO BE INSPECTED: \_\_\_\_\_

All work requested for inspection has been reviewed for compliance with the Contract documents by contractor's Superintendent prior to notification of Inspection Request. Please review your form before submitting. If you are having trouble submitting, please manually attach and email to: [UofUInspectionRequest@utah.edu](mailto:UofUInspectionRequest@utah.edu).