Welcome!

Housing & Residential Education (HRE) at the University of Utah is excited to welcome students, parents, families and friends for the 2018–2019 academic year!

This guide will provide you with useful information as it pertains to living on campus and includes important dates and information about contracts, billing, safety, policies, what to bring and details on the big day—Move-In Day on August 16!

Please contact us with any questions you have and do not hesitate to let us know how we can make this an easy transition and great experience for you!

Still need housing? Visit our website for more information about applying and for the most up to date information about the Wait List.

Contact Us

Housing & Residential Education
5 Heritage Center, Benchmark Plaza, Building 822 Salt Lake City, UT 84112
Website: www.housing.utah.edu
@UofUHousing
info@housing.utah.edu
801-587-2002 | Fax: 801-585-3591
Account Information
accounting@housing.utah.edu

Important Dates

July 21: Last day for students to request an early Move In date by completing Section 4 (Early arrival dates only granted for students participating in a university related function).

July 21: Last day to make changes to Housing U account in the areas of optional services, meal plans and room reservations.

August 8: Students will be able to view their room and meal plan bill online in Housing U.

August 16: Move-In Day! Residents may check in at their assigned move in time. Meal plans begin with breakfast and a special dinner for students and their families.

Monday, August 20: First day of classes.

October 8–14: Fall Break—halls remain open. Meal plans are limited to brunch and dinner.

November 22–25: Thanksgiving Break—halls remain open. No meals are served Thursday, Friday or Saturday.

December 15: Residence Halls close for Winter Break at 2 p.m. Winter Stayover housing term begins. No meals are served during Winter Stayover.

January 4: Spring Move-In Day! Residents may check in beginning at 9 a.m. Meal plan begins with breakfast.

Monday, January 7: First day of classes.

March 10–17: Spring Break—halls remain open. Meal plans are limited to brunch and dinner.

May 4: Halls close at 2 p.m. May Stayover housing term begins.
Terms of the Housing Agreement and Account Information

The agreement is for BOTH fall and spring semesters of the 2018–2019 academic year, as long as the student is enrolled at the University of Utah. Summer semester and winter breaks are not part of the academic year agreement (winter break is included in the academic year apartments agreements). If a student is going to be studying abroad, taking a leave of absence, or not attending the university for the spring 2019 semester, they should notify Housing & Residential Education (HRE) at least 30 days before the end of the fall term.

Students may access their housing account information through Housing U. HRE does not send out housing bills in paper form. All statements will be sent to the student’s UMail account via email. If family is helping the student pay for housing, they need to relay financial information to them. Students are legally responsible for their account.

Fall charges: Student’s semester and first month’s charges will be available to view by August 8, 2018.

Payment Due Dates:

<table>
<thead>
<tr>
<th>Fall 2018</th>
<th>Aug 16, Sept 1, Oct 1, Nov 1* and Dec 1*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring 2019</td>
<td>January 4th, 2019**</td>
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*Payment will be collected via Income Accounting. Instructions on this change will be sent via email and available on our website.
**Beginning Spring 2019, housing and tuition bills will be billed together via University Income Accounting. Students will be able to select a payment plan option with Income Accounting. Information on payment plan options and the new integrated bill will be available during the fall semester. For more information, please visit: housing.utah.edu/apply-reserve/rates-n-housing-account

Payment Options:

1. Login to Housing U to make a payment online.
2. Transfer Financial Aid/Scholarship funds from Income Accounting directly to your housing account after your tuition is paid. Please note, housing bills are separate from tuition bills. Contact HRE for details on how to make this transfer possible.
3. Call 801-587-2002 to make payment with a credit or debit card during business hours.
4. Come into the HRE office during business hours (Monday-Friday, 8 a.m.-5 p.m.).
5. Mail a payment to Housing & Residential Education, 5 Heritage Center, Salt Lake, City, UT 84112-2036.
6. Recurring payments may be made on your account using a debit or credit card. Please contact HRE for more information on this option.

Financial Aid: Any financial aid remaining after tuition is paid may be used to pay for housing. Students may elect to have that money automatically transferred to their Housing U account. Direct payment must be made to HRE. We will also accept financial aid checks from the University of Utah.

A late charge of $37 will be added the morning of the eighth day of every month to any outstanding balances exceeding $50. Outstanding balances may include unpaid rent, unpaid meal plans, RHA dues, lock-out key charges, lock change charges, swipe card charges and damage charges.

Students who are no longer planning to live on campus, must cancel their contract through Housing U. Please see HRE’s contract termination website at housing.utah.edu for more information.

FERPA

The Family Educational Rights and Privacy Act (FERPA) of 1974, as amended, states that school officials may not disclose personally identifiable information about students nor permit inspection of their records by others without written permission from the student. Students are protected by FERPA as soon as they are admitted to the University of Utah. These records include, but are not limited to, grades, class schedules, student conduct records, identification numbers and payment information. Questions regarding FERPA may be directed to the Office of the Registrar via phone at 801-581-5808 or email at registrar@utah.edu. Information may also be found on their website at http://registrar.utah.edu.

Students will need to release their FERPA rights through the Campus Information System (CIS) if they wish for anyone else to have access to their records (see below).
The University wants to provide a safe and welcoming environment for everyone on campus. If you ever feel nervous or apprehensive to walk anywhere on campus alone, please call the campus department of public safety and they will provide you with a safety escort to walk with you to your destination by calling 801-585-COPS. For more information, visit http://dps.utah.edu/services/safety-escorts/.

Insurance

Housing & Residential Education is not responsible for personal property. We encourage students to obtain renter’s insurance or check to see if their family’s homeowner policy covers their belongings while living in the residence halls. Safes are available for rent as an optional service. See page six of this publication for more information. (Note: Upper-class students living apartments at U of U at Block 44 will be required to purchase their own renters insurance)

Staff Information

The following staff members are available to help students as they transition to the University of Utah:

**Resident Directors (RDs):**

Full time professional staff members that directly oversee and manage a residential area or a programmatic component like the Residence Hall Association (student leadership) or Social Justice Initiatives. RDs are accessible to residents to help with a variety of needs. They supervise Student Leaders and Graduate Assistants in efforts to serve and support residents.

**Graduate Assistants (GAs):**

Graduate level, part-time staff members who assist RDs in the day-to-day management of a residential or programmatic area. GAs are available to provide support and assist with a number of needs.

Resident Directors serve in an on-call rotation to respond to student concerns and/or emergency situations within HRE communities. **Students are able to reach an HRE stuff member 24 hours a day, 7 days a week, 365 days a year by calling 801-587-2000.** We suggest adding this number to your phone’s contacts.

(Continued on next page)
Visit the employment opportunities page on our website for information on how to apply for student leader staff positions. Work-study and Spanish-speaking students are encouraged to apply. Flexible hours to fit your schedule. Work where you live!

**Resident Advisors (RA):** Student leader staff members who live on each floor and/or in each building to help coordinate community development activities, engage students, and help individuals connect with one another. RAs also serve in an on-call rotation to respond to policy violations, emergencies and provide support.

**Social Justice Advocates (SJA):** Student leader staff members who coordinate and create community for underrepresented students through outreach, events, and Equity Office Hours.

**Programming Assistants (PA):** Student leader staff members who make campus a fun place to stay and play on the weekends.

**Community Advisors (CAs):** Student leader staff members who develop a cooperative, inclusive living community in Chapel Glen.

**Desk Assistants (DA):** Student leader staff members who work at the front desks of the Peterson Heritage Center, the Marriott Honors Community and Lassonde Studios. DAs provide general assistance and mailroom services. They also serve as a resource to all HRE residents and can dispatch assistance when needed.

**Mailroom Assistants (MA):** Student leader staff members who work in a mailroom. MAs provide general mailroom services including package delivery and resident notification.

**Housing Ambassadors (HA):** Student staff members who work in the main HRE office in Benchmark 822. These students are here to answer questions about your contract, take housing payments and give tours of on-campus housing.

**Student Managers:** Student Leader staff members who provide guidance to the DA and MA staff during evening hours. They also serve as a resource to all HRE residents and can dispatch assistance when needed.

Visit the employment opportunities page on our website for information on how to apply for student leader staff positions. Work-study and Spanish-speaking students are encouraged to apply. Flexible hours to fit your schedule. Work where you live!

**Room Freeze**

There is a room freeze the first week and last two weeks of each semester. Room changes are not permitted during this period while we verify who has arrived and who is still planning to move in. Unauthorized room changes at any point during the length of your housing contract are not allowed.

**Meal Plan Information**

Students living in Chapel Glen, Gateway Heights, Officers Circle, Sage Point and singles and doubles in Lassonde Studios are required to purchase a meal plan.

Meals for Heritage Commons residents are dine-in and are served in the Peterson Heritage Center Dining Room on an all-you-care-to-eat basis. There is also a convenient “To-Go” meal option. Meal plan weeks start on Friday and end on Thursday. Unused meals do not carry over from week to week.

Lassonde Studios residents will use their meal plan at the Miller Cafe in the building. The Lassonde Studios meal plan is a declining balance meal plan that will be on the student’s UCard.

**Transfer a Meal**

Students with a meal plan are able to transfer a meal and use a meal swipe at a dining location other than the PHC Dining Hall. Each location will have designated meal swipe eligible options. If you wish to select an alternate meal, you may use your flex or dining dollars to pay the difference.

**Eligible locations:** Honors Market, Union Crimson View (4th floor), Lassonde Studios Miller Cafe

Failure to use the meal plan does not cancel a student’s financial responsibility for the meal plan. The UCard serves as a student’s meal card and will need to be presented upon entering the dining facility. Meal service is limited and unavailable during certain break periods. For complete meal plan information regarding rates, changing meal plans, inquiries about special dietary needs, etc. Please visit housing.utah.edu/dining.

**Sending and Receiving Mail**

To sign up for a campus mailbox, go to https://housing.utah.edu/living-the-u/mail-services/ or visit the Optional Services section of your housing application.
in Housing U. A student’s mailbox will be officially active when they pick up their mailbox combination at the PHC mailroom, MHC front desk, or Lassonde Studios front desk. Mailing address should be formatted as follows:

**Heritage Commons Residents**  
Student’s Name  
(Mailbox #) Heritage Center  
Salt Lake City, UT 84112

**Marriott Honors Community Residents**  
Student’s Name  
(Mailbox #) Marriott Honors  
250 S. Mario Cappechi Dr.  
Salt Lake City, UT 84112

**Lassonde Studios Residents**  
Student’s Name  
(Mailbox #) Lassonde Studios  
1701 Student Life Way  
Salt Lake City, UT 84112

The PHC mailroom, MHC front desk and Lassonde Studios front desk are mail drop-off and pick-up points on campus, which means they receive packages and mail from every delivery service, and they also send packages and mail (with postage) out. Mailboxes will also be available for upperclass students living in Downtown Commons, Cedar Court, and U of U at Block 44.

When a student receives a package, they will receive a slip in their assigned mailbox asking them to stop by and pick it up. A package will be kept for seven days before it is returned to the sender. The seven day return notice applies all year, including the week before moving into the residence halls. If we receive a package more than a week before your move in date, it will be returned to sender.

**What’s Included in Each Room**

- All utilities
- High-speed wireless Internet and Ethernet ports
- Cable TV (you provide the TV and cable)
- Student rooms do not have active phone lines. Personal phone lines are available for an additional fee as an optional service. In-room phone lines are not available in the Marriott Honors Community, Downtown Commons or Lassonde Studios.

**Furniture**

- The beds are extra-long twin (36” X 80”). Beds in the Pods of Lassonde Studios are full-sized (double). Please see housing.utah.edu for more information about the Lassonde Studios room layouts. Every bedroom has a bed frame, mattress, mattress cover, desk, desk chair, three-drawer dresser and a shared (if you have a roommate) closet. Rooms designated as deluxe also have a living room area with a couch, chairs, and end tables.
  - Apartments, pods, and lofts have living room furniture and a kitchen table with chairs.
  - Officers Circle houses have furnished parlor rooms, study rooms, a kitchen (excluding cooking and eating utensils), and dining room.

**Bathrooms**

Bathrooms in double, single and triple rooms do not have locks on the doors; installation of door locks would be a violation of fire code as a person could become trapped in the bathroom. There are two sinks, a privacy stall for the toilet and a privacy changing area for the shower. Toilet paper is not provided.

**Laundry Rooms**

Laundry rooms are provided in each area and in most buildings. Laundry is provided free of charge to students living on campus, but we do not provide detergent, fabric softener, etc. Students may use the Laundry View monitoring system to view machine availability and monitor their loads. Laundry View is available on our website at housing.utah.edu.

**Items Not Allowed in Housing**

It is the student’s responsibility to understand those items that are not allowed in the residence halls. Failure to comply can result in conduct action and possible eviction. Some of the items not allowed include, but are not limited to, the following:

- Personal router or modem
- Drugs and alcohol: Including, but not limited to full/empty alcohol bottle collections, drug paraphernalia, kegs as decoration, etc.
- Weapons/explosives: Except as expressly permitted by law, explosives (including, but not limited to, air-soft weapons, pellet/BB guns, paint-ball guns, firecrackers, fireworks, homemade explosives and pyrotechnics), firearms, and other weapons are not permitted on campus.
- Appliances with an open coil such as hot plates, toasters (other than in an apartment kitchen) and deep fryers.
- Candles, incense, kerosene lamps, or any other open flame or incendiary device. Unburned candles with no wick or a white wick are allowed.
- Pets, with the exception of fish. Fish tanks must be 10 gallons or less. Service animals and emotional support animals are allowed if approved through the Center of Disability and Access Services and coordinated through HRE.
Optional Services

Students may choose from multiple optional services when reserving their room in Housing U. For more information about optional services, including photos, visit https://housing.utah.edu/apply-reserve/optional-services/. Optional services may vary by building; please see the notes below.

- **Lofting service:** A lofted bed is similar to sleeping on a top bunk without a bed underneath. The desk and dresser are designed to fit underneath the bed. Bed loft requests made prior to July 21, 2018 will be ready on Move-In Day. Lofts requested on Move-In Day will be completed within the first two weeks of the semester. Students are not allowed to bring in their own loft supplies or cinderblocks to raise the bed. Triples in Heritage Commons will automatically be lofted at no charge. Bed lofting is available while supplies last and will be available on a first come first served basis.

  Available at Heritage Commons, Marriott Honors Community and Lassonde Studios (MHC and LS have beds that are able to loft on their own).

- **Small refrigerator:** 4.3 cubic feet. $116/academic year. If you reserve by July 21, 2018, the refrigerator will be in your room by Move-In Day.

  Available at: Heritage Commons, the Marriott Honors Community, Downtown Commons and Lassonde Studios.

- **In-room safe:** Safe is large enough to hold a laptop computer and other items. $122/academic year. A moving fee applies if a student changes their room.

  Available at: Heritage Commons, the Marriott Honors Community, Downtown Commons and Lassonde Studios.

- **Indoor bicycle storage space:** If you are planning to bring your bike to campus, you have the option of lockable storage inside your building. The access is automatically placed on your UCard once you sign up for it. Students must provide their own lock. $50/academic year per bike.

  Available at: Heritage Commons, the Marriott Honors Community and Lassonde Studios.

- **Personal storage lockers:** Tall ski lockers are $140/academic year.

  Available at: Marriott Honors Community.

- **Personal phone line:** Students must supply their own phone. $170 activation fee + $16.50/month.

  Available at: Heritage Commons.

- **Bed linen pack:** Bed linen packs include a pillow, pillowcase, flat sheet, fitted sheet, blanket, towel, and wash cloth. $87.

  Available at: Heritage Commons, the Marriott Honors Community, Downtown Commons and Lassonde Studios.

- **Emergency kit:** A 72-hour kit including the basics to assist in emergency survival. $40.

- **Microwave rental:** $54/academic year. (Microwaves will be included in kitchens of apartment spaces)

  Available at: Heritage Commons, the Marriott Honors Community, Downtown Commons and Lassonde Studios.

- **Campus mailbox:** Mail delivery to the PHC, MHC, or Lassonde Studios. Sign up at https://housing.utah.edu/living-the-u/mail-services/ or visit the Optional Services section of your housing application in Housing U. Mailboxes are free of charge.

  Available at: Heritage Commons, the Marriott Honors Community and Lassonde Studios. Downtown Commons, Cedar Court, and U of U at Block 44 have their own mailboxes.

Optional services may be added or changed via Housing U until July 21, 2018. If you need to add or change an optional service after this date, please contact our office.

**University Guest House**

Guests visiting the U can stay on campus in our beautiful hotel located adjacent to Heritage Commons. Call 888-416-4075 or visit www.guesthouse.utah.edu for rates and reservations. The University Guest House offers special rates for students and is also where Standby and Winter Stayover occurs.

HRE facilities open on Thursday, August 16, 2018 at 9 a.m.

For full details of the day, please visit our Move-In Day webpage at https://housing.utah.edu/moving-in-out/moving-in/
Parent advice

Please encourage students to have honest conversations with roommates regarding concerns that arise. The Resident Advisor (RA) on the floor can help the student in the conversation or can facilitate the conversation.

Re-read the statement above... it is the most useful and an important opportunity for growth for students in enhancing their skills to be able to live cooperatively with others.

If a student is concerned about their safety, they should call 801-587-2000 and ask to speak with the RA on call if they cannot reach their own RA.

Gender-Inclusive Housing

Housing & Residential Education is committed to making each resident feel welcomed and included in our campus communities; including an environment welcoming to all gender identities and forms of gender expression.

Students interested in Gender-Inclusive housing can apply to housing through a confidential process.

Students who need special accommodation due to gender identity/expression should contact Housing & Residential Education either through the application process or by directly contacting our office.

If you have additional questions, please contact:

Emily McCoy-Marley
Assistant Director of Occupancy Management
801-585-5049

Roommate Agreements

For many students, this may be their first time living with a roommate. This may be a learning process. Should an issue arise, the following steps are used to address and resolve roommate issues:

1. Roommates communicate with each other to identify and solve issues as they occur.
2. Roommates utilize Resident Advisors and/or Community Advisors to serve as a mediator to come to a compromise.
3. The Resident Director or Graduate Assistant addresses the issue(s) with the students. If a conflict cannot be resolved or a compromise reached, the end result may be a room change for one or both students.

Tips for getting along with roommates.

Be open to new experiences!

Keep in mind that everyone comes from a unique background and an individual set of life experiences. These experiences have shaped who they are today. When you keep an open mind you allow yourself to have new experiences, learn something new and make new friends.

Respect each other and be clear from the start.

Everyone has their ways. What they like and what makes them tick. Let your roommate know right from the start what these things are. But equally as important is listening to what your roommate has to say. Come to an agreement and compromise as needed to set expectations of your shared living space.

Address things when they’re still little.
And when they’re big.

Is your food being eaten without you knowing about it? Does your roommate leave their wet towel on the bathroom floor? When little things are stacked on top of each other and combined with the stress of school and adjusting to university life, they can escalate quickly. Don’t let something little become big by addressing it right from the start. A simple “hey, would you mind not doing that?” can solve a problem before it becomes bigger than it needs to.

However, some issues are big, but they can still be handled with tact. Sit your roommate down when you both have time to address the situation and both say your side. Your student leader or professional staff member can serve as mediators if needed.

Be mindful of your roommate’s belongings.

Just like you wouldn’t want your stuff to be moved around or used without you knowing about it, treat your roommate’s stuff the same way.

Lock the door and windows.

Not only will this protect your personal belongings, it will also protect your roommate’s personal belongings.

It’s OK to not be best friends.

But you do need to respect each other. When you show respect, respect will be returned. Some of your roommates will become lifelong friends, and some won’t. And that’s OK.
HRE is looking forward to welcoming students, along with their guests and families, to campus on Thursday, August 16, 2018. While move-in day is an exciting day, and bustling with energy, we also understand that it can be a tiring day as well. We are here to make this process as pleasant and easy as possible. Please do not hesitate to let us know how we may assist you. HRE staff and UCrew members (students who volunteer to help out on move-in day) will be located in, and around, all of our communities. You will be able to spot us pretty easily, as we’ll all be wearing UCrew t-shirts or HRE staff shirts. The Peterson Heritage Center, Marriott Honors Community and Lassonde Studios front desk staff will also be available to help -- stop by to ask a question, get directions, or checkout a moving cart or dolly.

To help us prepare for your arrival, please confirm your fall arrival date by logging into your Housing U application after June 22, 2018. After logging in, complete Section 4: Pre-Check-In Information. This should only take you a few minutes! The deadline to complete this section is July 21, 2018.

**How to Complete Section 4: Pre-Check-In**

1. Log into the Campus Information Services (CIS) page and click on “Housing U” in the Student Housing section.
2. Click on the “Application” tab at the top of the page.
3. Choose the 2018-Academic Year application.
4. Click on the tab labeled “Section 4: Pre-Check-In”.
5. Fill out the necessary information.

Visit our Move-In website for the most detailed and up-to-date information! Information includes:

- Check-in information
- Parking details
- Directions
- Welcome Week event information
- Dining hours
- Pre-arrival checklist
- HRE’s “What to Bring” list
- The U’s Green Living Guide

https://housing.utah.edu/moving-in-out/moving-in/
Getting Around

There are a variety of ways to get around campus, as well as from campus to around the Salt Lake area. In fact, we encourage you to consider alternate transportation methods rather than bringing a car with you to campus. Learn more about these methods below:

Campus shuttles run regularly from the Peterson Heritage Center and around campus. Learn more about the campus shuttle system and use the Live Shuttle Tracker to get to where you need to go on time here: www.uofubus.com

Your UCARD also allows you to utilize all public transportation in Salt Lake City. UTA offers a free trip planner to get you to campus fast. For more information visit: ride.uta.com

If you plan to bring a vehicle with you to campus, you should also plan to purchase a University of Utah parking permit. Commuter Services offers a variety of permit types to residential students. To explore permit types and decide which permit is best for you, visit our website here: parking.utah.edu

Parking FAQ

How do I purchase a permit?

As a student of the University of Utah, you have an account with Commuter Services. This account can be used to purchase a permit. (Note: Upper-class students living in Cedar Court 700 or U of U at Block 44 will need to purchase separate on site permits.)

How do I display my permit?

There is no physical permit to display--your license is your permit. Once you have purchased your permit with your associated license plate, you may park in appropriate areas. Keep in mind that your license plate must be visible from the roadway.

FOR MORE INFORMATION, VISIT parking.utah.edu
Social Justice Advocates

Social Justice Advocates (SJAs) create programs and engage residents in dialogue around subjects ranging from race, class, gender, sexual orientation, religion, age, size and ability. Stop into the Equity Office located in the basement of Benchmark 820 to enjoy a space where you can study, watch movies, and have conversations about students who care about the identities you hold.

- @uofu_socialjusticeadvocates

Programming Assistants

Programming Assistants work to provide late night programs on Saturday nights from 9 PM – 12:30 AM for all residents residing in Housing & Residential Education spaces. These events allow residents to create connections with one another, make memories, and enjoy different activities, all while having a good time! Come Stay & Play with the Programming Assistants!

Residence Hall Association (RHA)

If you are planning on living on campus, the Residence Hall Association is a great way to get involved in your community! RHA is an organization composed of all on campus residents with the purpose of providing a safe and enjoyable environment for all residents on campus based on interests and activities. RHA provides different ways for student to get involved, which includes attending board meetings, events, representing your community, or providing feedback about your experience living on campus. Our Executive Boards include the following: Resident Relations, Advocacy, Salt Lake Events, On Campus Events, Marketing & Outreach, and Student Leader Council.

Involvement Tip: Stop by the RHA office in the Peterson Heritage Center to learn more about how to get involved with these additional opportunities!
**ELECTRONICS**
- Surge protector
- Computer/laptop
- Printer
- Ethernet cable
- Television
- Cable cord
- Headphones

**BEDROOM**
- Comforter/duvet
- Twin XL sheets
- Pillows
- Mattress pad
- Throw blanket
- Alarm clock
- Hangers
- Floor length mirror
- Accent rug
- Pictures, posters, etc.

**BATHROOM**
- Towels
- Washcloths
- Robe
- Bathmat
- Toothbrush holder
- Toilet paper
- Hair dryer
- Toiletries
- Hand soap
- First aid kit

**KITCHEN**
- Dishes
- Glasses & mugs
- Silverware
- Pots and pans
- Food storage
- Cutting board
- Oven mitt
- Can opener
- Cooking utensils
- Microwave

**CLEANING**
- Stain remover
- Lint roller
- Ironing board
- Sewing kit
- Duster
- Trash bags
- Small vacuum
- All-purpose cleaner
- Paper towels
- Iron or steamer
- Air freshener
- Laundry basket/bag
- Laundry detergent

**DESK**
- Notepads
- Paper
- Index cards
- Sticky notes
- Tape
- Folders/binders
- Ruler
- Pens & pencils
- Highlighters
- Memo/Cork board
- Stapler
- Calendar/planner
- Calculator
- Desk Lamp
- Flash drive
- Scissors
- Envelopes
- Stamps

**MISCELLANEOUS**
- Backpack
- Water bottle
- Medicine
- Flashlight
- Batteries
- Games
- Mini-fridge
- Sports equipment
- Non-permanent adhesive
- Important documents
- Emergency contacts
- Bean bag
- Umbrella
- Storage/organizational containers

Be sure to talk with your roommate and/or suitemates about items you are bringing or planning to rent from HRE. You might not need four bean bag chairs or three microwaves!