

Bed Lofting Service Agreement

Students living in the Marriott Honors Community cannot sign up for this agreement as their beds are adjustable and allow for self-lofting. Students living in Downtown Commons are not able to have their beds lofted.

Please read and agree to the information below.

The renter (student) of the furniture listed below understands and agrees to the following:

1. The furniture will be installed and removed by Housing & Residential Education maintenance staff only.
2. This agreement is only to loft the provided, standard resident room furniture; it may not be used for any other purpose.
3. If the renter wishes to terminate this contract before the loft is set up, he/she must notify the Housing & Residential Education office in person. After the loft has been set up, the renter must request the loft be taken down and removed by submitting a work request on the housing website. A refund may be given (usually within two weeks after move-in date) minus installation cost of \$23.00.
4. Furniture is rented only through the end of spring semester or for summer semester only. A new contract must be signed at the start of fall and summer semester.
5. If renter changes rooms during the contract rental period and requests that the loft be transferred to the new room, loft will be moved by Housing & Residential Education staff. The labor fee to move and install the loft in the new room will be \$23.00.

Optional Service Request at the office

Please provide the following information in order to process your request:

Full Name _____ Student ID # _____

Building # _____ Room # _____ Apt# _____ Phone # _____

By signing this form, I accept the terms and conditions of the agreement and I understand that my account will be charged for the optional service selected. Also due to the late sign up date, maintenance could take up to two business days to process your request.

Signature and date