

**About Us:**

Utah Communities Connect (UCC) is an alliance of public and private sector organizations committed to advancing digital equity. UCC endeavors to create a digital inclusion network for individuals and organizations, assess and become a voice for digital equity in Utah, and empower community members to also become digital inclusion advocates and changemakers.

UCC is seeking applications for a community outreach intern for Summer (May - August) 2022. This will be a fully remote position with weekly or bi-weekly check-ins with the supervisor over Zoom. Access to stable internet connection, a laptop (or PC) with a working camera is critical for success. If this is an issue, please provide a notice in advance. Weekly hours, start and end dates are negotiable, and compensation is \$15/hour.

Responsibilities:

- Contribute to UCC's five-year impact report through research and drafting its narrative
- Outreach to various stakeholders (i.e. government, educational, nonprofit, corporations etc.) to increase awareness about current digital equity resources
- Create graphic representations of data and synthesize complex research into digestible content for stakeholders
- Attend UCC steering committee, policy, and practitioner workgroups through Zoom and network with government, corporate social responsibility, and education leaders

Required Qualifications:

- Competent communication (oral and writing) skills
- Be reliable
- Organized and detail oriented
- Familiar with MS Office (experience with Google-Suite is a plus)
- Willing to learn

Desired Qualifications:

- Graphic design (experience with Adobe InDesign a plus)
- Work experience with historically underserved communities
- Knowledge of digital equity advocacy work

Intern Reports To: Vikram Ravi, Utah Communities Connect Chair

How to apply: Submit a cover letter and resume to vik.ravi15@gmail.com

Compensation: \$15/hour for up to 15 hours/week for up to four months with an opportunity to renew for fall based performance. This position will be sponsored by Utah Communities Connect partner, Google Fiber

