SPRING 2021

UROP CHECKLIST

☐ Complete Participation Agreement form by December 11

☐ Attend online Orientation before First Day of Semester, January 19
  https://utahsa.az1.qualtrics.com/jfe/form/SV_6VXJ51ZGShtsWuoip

☐ Complete the Hiring Process by January 15
  ☐ Sign the Employee Intellectual Property Assignment Agreement (EIPAA)
    at hrit.utah.edu/ogc/ip/#/form/uurf-eiaa.
  ☐ If contacted by HR, schedule a hiring appointment.

☐ Devise a schedule with your UROP Mentor to ensure you contribute 120 hours of research
  or creative work to your UROP Project.

☐ Attend AT LEAST TWO Virtual Undergraduate Research Education Series (URES) events by
  last day of class (APRIL 27). The full URES Schedule is always available online at
  our.utah.edu/events/ures.
  ☐ __________________________________________
  ☐ __________________________________________

☐ Complete the UROP Final Report by Tuesday, April 27. Submit the Final Report online at
  https://ugs.formstack.com/forms/urop_final_report

☐ Present my research at the Undergraduate Research Symposium (URS) before I graduate.
  The virtual 2021 URS is scheduled for Tuesday, April 6. More information about the URS can
  be found online at https://our.utah.edu/events/undergraduate-research-symposium/