

SPRING 2021

UROP CHECKLIST

- Complete Participation Agreement form **by December 11**
- Attend online Orientation before **First Day of Semester, January 19**
https://utahsa.az1.qualtrics.com/jfe/form/SV_6VXJ51ZGShWuoip
- Complete the Hiring Process by **January 15**
 - Sign the **Employee Intellectual Property Assignment Agreement (EIPAA)** at hrit.utah.edu/ogc/ip/#/form/uurf-eiaa.
 - If contacted by HR*, schedule a **hiring appointment**.
- Devise a schedule with your UROP Mentor** to ensure you contribute 120 hours of research or creative work to your UROP Project.
- Attend **AT LEAST TWO Virtual Undergraduate Research Education Series (URES)** events by last day of class (APRIL 27). The full URES Schedule is always available online at our.utah.edu/events/ures.
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- Complete the **UROP Final Report** by Tuesday, April 27. Submit the Final Report online at https://ugs.formstack.com/forms/urop_final_report
- Present my research at the **Undergraduate Research Symposium (URS)** before I graduate. The **virtual** 2021 URS is scheduled for Tuesday, April 6. More information about the URS can be found online at <https://our.utah.edu/events/undergraduate-research-symposium/>