Do you have experience with web design and computer support? Are you interested in helping share research findings in engaging, accessible ways? U-POWER, a NIOSH Center of Excellence for Total Worker Health® is seeking an undergraduate assistant to help with website maintenance and design as well as general computer support.

Job Summary
The Evaluation and Planning core of the Utah Center for Promotion of Work Equity Research (U-POWER) is seeking an undergraduate computer assistant to provide computer and web design support. This position will work under the direction of Camie Schaefer, Associate Director of U-POWER, and Danny Nelson, Training & Media Coordinator.

Position duties include:
- Updating and maintaining U-POWER’s website using the University of Utah CMS in collaboration with the Associate Director and other project staff
- Providing technology support to U-POWER investigators on U-POWER projects independently or by facilitating support via central campus IT services
- Provide training on archival and team systems, including Box and Microsoft Teams as needed
- Other duties as they arise

Pay Rate
$18,000 annual salary at .50 FTE (20 hours per week, $12.36 per hour). This is a grant-funded position.

About U-POWER
U-POWER is a NIOSH-funded Center of Excellence in Total Worker Health® that recognizes the role of power in the social determinants of health and the work conditions that create and sustain inequity and ill health among workers. Guided by the role of power in defining the conditions of work, U-POWER envisions work and workplaces that are safe, healthy, and equitable. Together, we can ensure that the conditions of work promote workers and communities’ health and well-being.

Minimum Qualifications
Required: Current University of Utah student with web design experience. Must have an associate’s degree in a computer-related or web design field or 0-2 years of experience. Demonstrated computer skills, human relations, and effective and communication skills are required.

Preferences
Preferred: Experience with video and/or podcast production.

To Apply
Send a resume/CV and cover letter to Camie Schafer, PhD, Associate Director of U-POWER at camie.schaefer@utah.edu. Please contact her with any questions or concerns regarding this job posting.