



THE UNIVERSITY OF UTAH
**OCCUPATIONAL AND ENVIRONMENTAL
HEALTH AND SAFETY**

SITE SPECIFIC TRAINING TOPICS FOR SUPERVISORS

UNIVERSITY OF UTAH 2016

After completing the University's on-line New Hire Safety Orientation, and before beginning on their job tasks, Supervisors should provide training to new employees to address the following:

1. Emergency plans, evacuation routes, use of evacuation chairs, assembly locations and emergency actions
2. Rules for reporting safety violations, incidents and near misses
3. Safe operating procedures specific to the workplace
4. Location and use of emergency eyewash and safety shower stations (if applicable)
5. Location of use of fire alarm pull stations and fire extinguishers
6. Location and use of AED
7. Use of tools and equipment, lifting and material handling
8. Machine and tool guards, emergency stop control locations and use (if applicable)
9. Proper ergonomic procedures and lifting techniques for the tasks at hand
10. Safety equipment and personal protective equipment
11. Hazard Communication: Specific hazards for work area chemicals